



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

<http://ChristianCountyMO.iqm2.com>

July Term

~ Minutes ~

Monday, July 10, 2017

8:50 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Ralph Phillips	Eastern Commissioner	Present	8:50 AM
Hosea Bilyeu	Western Commissioner	Present	8:50 AM
Krista Cronin	Deputy Clerk	Present	8:50 AM
Malinda Young	Assistant	Present	8:50 AM

2. Establish Quorum

Motion/Vote - 8:50 AM Christian County Commission

Discussion - 07-10-17-1 Approve Agenda

Attendees: Leo Snelling - Director of Purchasing

Presiding Commissioner Weter noted the presence of a quorum, and then entertained a motion to approve the Christian County Commission's regular session agenda for today, July 10, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:55 AM Christian County Clerk Kay Brown

Minutes & Financials Approval - 07-10-17-2 Approve Minutes & Financials

Attendees: Leo Snelling - Director of Purchasing

Presiding Commissioner Weter said there are no financials to discuss, and then entertained a motion to approve the Christian County Commission's regular session minutes from July 6, 2017.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

II. Agenda

Motion/Vote - 9:00 AM Christian County Purchasing Director Leo Snelling

Discussion - 07-10-17-3 Bid Opening Water Heaters for Justice Center

Attendees: Leo Snelling - Director of Purchasing

The Commission met with presenter Leo Snelling to open bids for water heaters for the Justice Center. It was noted that this bid request was a second cycle, and the bid received was collected a few hours after the first bid deadline. Mr. Snelling opened the sole bid received, which was from Draper Plumbing. Mr. Snelling read the specifications of the bid, and the total bid is \$24,900.00, which includes installation of two new Rhennia tankless water heaters and holding tanks, as well as labor and materials. Mr. Snelling recommended that the Commission accept the bid as it is complete and there has been sufficient time for other vendors to bid on the item. Eastern Commissioner Phillips moved to approve the bid as presented by Draper Plumbing for water heaters for the Justice Center.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:15 AM Christian County Purchasing Director Leo Snelling

Discussion - 07-10-17-4 Purchasing Department Update-Arborist Services for Damaged Tree

Attendees: Leo Snelling - Purchasing Director

Late Arrival: Hannah Smith - Christian County Headliner

The Commission met with presenter Leo Snelling regarding a purchasing department update for arborist services for a damaged tree on the Historical Courthouse lawn. It was noted that bids were solicited to remove the damaged tree, and Mike's Tree Service offered to remove the tree for an estimate of \$1,535.00. There was discussion about roping off the area around the tree in order to avoid liability if it would take more than a few days for Mike's Tree Service to remove the tree. Presiding Commissioner Weter entertained a motion to authorize the single applicant, Mike's Tree Service, to remove the damaged tree as an emergency operation if possible.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:30 AM Christian County Purchasing Director Leo Snelling

Discussion - 07-10-17-5 Requisition Status Update

Attendees: Leo Snelling - Purchasing Director, Hannah Smith - Christian County Headliner, Clerk Kay Brown, Miranda Beadles - Highway Administrator, Ashley Hannah

Late Arrivals: Captain Koch, Lt. Rhoden, Amelia Wigton - Christian County Headliner

The Commission met with presenter Leo Snelling regarding a requisition status update. Mr. Snelling presented the Commission with a document detailing the status of the current outstanding requisitions and purchase orders. Mr. Snelling noted that there was nothing approved over the weekend by the Auditor, and said that the Auditor will reject some requisitions or items because she doesn't think the department needs the items that they're ordering. There was discussion about vendors calling to ask where their payments are, as well as how many late fees the County has incurred over the past year. Western Commissioner Bilyeu suggested that the Auditor be reminded that if a purchase order gets rejected, it needs to be directed back to Mr. Snelling for processing.

Motion/Vote - 9:45 AM Christian County Sheriff Brad Cole

Discussion - 07-10-17-6 E-Citation Grant Application and REGIS Contract Agreement

Attendees: Lt. Lori Rhoden, Captain Koch, Clerk Kay Brown, Amelia Wigton and Hanna Smith with the Christian County Headliner

Late Arrivals: Auditor Lacey Hart, Leo Snelling

The Commission met with presenters from the Sheriff's department regarding the E-Citation grant application and the REGIS contract agreement. Lt. Rhoden presented the agreement to the Commission, there was discussion, and Auditor Hart agreed to sign the document. Presiding Commissioner Weter entertained a motion to approve the document pending the Auditor's signature.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:10 AM Christian County Clerk Kay Brown

Discussion - 07-10-17-7 07-10-17-7 : Second Quarter Update

Attendees: Clerk Kay Brown, Amelia Wigton - Christian County Headliner

Late Arrivals: Captain Koch, Jennifer Mann

The Commission met with Kay Brown, Christian County Clerk, for her second quarter update. Ms. Brown presented the Commission with her update, and there was discussion about her budget and fund balances.

Motion/Vote - 10:30 AM HR Advantage-Lynette Weatherford

Discussion - 07-10-17-8 Christian County HR Audit

Attendees: Lynette Weatherford - HR Advantage, Amelia Wigton - Christian County Headliner, Ashley Hannah, Jennifer Mann, Captain Koch, Auditor Hart, Treasurer Matthews, Paula Brumfield, Leo Snelling, Clerk Kay Brown

The Commission met with Lynette Weatherford of HR Advantage regarding a Human Resources audit. Ms. Weatherford presented her suggestions to the Commission, and discussion was held. Ms. Weatherford said her next steps will be working on the Employee Handbook and then following the employee lifecycle and general process.

Motion/Vote - 11:30 AM Christian County Commission

Discussion - 07-10-17-9 Closed Session RsMO 610.021.3-Personnel

Presiding Commissioner Weter entertained a motion to enter into closed session per RsMO 610.021.3, regarding personnel, by means of roll call vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

12:09 PM

Enter Recess

Closed session was terminated by means of roll call vote, and the Christian County Commission is now back in regular session. Presiding Commissioner Weter said we are now in recess until 1:30 p.m.

III. Recess

IV. Reconvene

Motion/Vote - 1:30 PM Eastern Associate Commissioner Ralph Phillips

Discussion - 07-10-17-10 Lindenlure Concerns from Residents

Attendees: Amelia Wigton - Christian County Headliner, Sheriff Brad Cole, Sgt. Krista Bullard, Lt. Lofton, Sgt. Rocky Seiner, Miranda Beadles - Highway Administrator, County Counselor John Housley, Paul White, Ted Gearing, Joyce Gillespie, Nancy Adams, Ryan Barton, Kendall Swayne, Mollie Adams Howard, Mitch Adams, Terry Farmer

The Commission met with residents representing the Lindenlure area regarding concerns. Mr. White presented the Commission with documents. Several of the residents expressed concern about people utilizing the river leaving trash, drugs, and needles in their yards. There was discussion about safety issue concerns in the area, as well as which areas are maintained and controlled by Christian County, and which areas are private property. County Counselor Housley suggested that the residents find out if the area in question is privately owned, or is owned by the County. If the road is owned by the County, there could be a petition drawn to ask the County to vacate the road, and then a fence or gate could be built.

V. Adjournment

The meeting was closed at 2:44 PM

2:44 PM

Adjourn

Attendees: Amelia Wigton - Christian County Headliner, Sheriff Brad Cole, Sgt. Krista Bullard, Lt. Lofton, Sgt. Rocky Seiner, Miranda Beadles - Highway Administrator, County Counselor John Housley, Paul White, Ted Gearing, Joyce Gillespie, Nancy Adams, Ryan Barton, Kendall Swayne, Mollie Adams Howard, Mitch Adams, Terry Farmer

Eastern Commissioner Phillips said we are now adjourned.



Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



Ralph Phillips

Eastern Commissioner, Ralph Phillips